

# Minutes

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**Purpose of Meeting: GP Data Implementation Programme Board Meeting**

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**Date: 25 April 2018 by Webex      Time: 12:00 – 13:00**

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Attendees	Initials	Role
Redacted	Redacted	Redacted
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Apologies		
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## 1. Welcome and introductions (Redacted)

Redacted welcomed attendees.

## 2. Phase 1 Programme Board Update (Redacted)

Redacted provided members with a status update using the slidedeck provided. The following key points were noted:

- Redacted provided brief background on this work as a refresher. Phase 1 is known as GPES Uplift which will replace the current GPES service. This can be broken down into 2 steps:
  - a Backwards Compatible replacement delivered by the Digital Delivery Centre of GPET-Q – currently delivered by Atos; GP System Suppliers are only required to make a minor change enabling easier exit from the current Atos contract
  - further improvements, mainly around additional GP system supplier capacity and mechanisms which will enable us to hold GP System suppliers to account e.g. performance management, SLAs and reporting
- the Atos extension CCN was signed by NHS Digital (NHSD) and Atos at the end of March 2018;
- the signed CCN with Atos extends the contract up to July 2019. There is an expectation that the full extension period will not be used and NHSD are working with its in-house supplier, Digital Delivery Centre (DDC) and GP System Suppliers to be able to exit the existing Atos contract by the end of the calendar year;
- a number of workshops have been set up with GP System Suppliers to agree integration testing plans for Steps 1 and elaborate Step 2;
- work to commence parallel processing of live data extracts will begin from May 2018. This will involve taking copies of extracts and comparing the outputs with outputs from the GP Data Collector;
- Redacted ran through the key risks and it was noted that the overall RAG Status is currently Amber/Green.

## 3. Phase Step 2 Decision Criteria Update (Redacted)

Redacted provided members with a status update using the slidedeck. The following key points were noted:

- the commercial arrangements for GPES Uplift - via GPSoC - will guarantee an additional 15 additional extracts (business rule sets) over 3 years – equivalent to additional 5 new customer requirements per year from 2019/20 onwards at an agreed cost;
- the work also goes some way towards fulfilling the commitments made to HM Treasury on replacing GPES;

- **Redacted** took members through slide 9 setting out Key Considerations. **Redacted** commented that Value For Money should be set out as a specific question as part of the 'Financial Criteria' and factors such as, how long the new service under Step 2 will be in operation;
- **Redacted** agreed to send **Redacted** a list of existing extracts provided by GPES to better understand the issues on high priority areas (such as support on Winter pressures) where System Supplier capacity could be better utilised;
- **Redacted** agreed to take comments on board and provide an update at the next meeting.

**Action: Redacted to take on Board members comments on Key Considerations for a Decision on Step 2 (GPES Uplift) for the next meeting**

#### **4. Phase 2 Status Programme Board Update (Redacted)**

**Redacted** provided members with a status update using the slidedeck provided. The following points were noted:

- **Redacted** provided brief background on this work as a refresher. This work concerns the broader replacement of the current GPES system with a standard GP Dataset;
- as part of the engagement work, **Redacted** has been working with stakeholders, including CSUs and CCGs, to understand what data is required and for what purpose;
- stakeholder engagement workshops have been set up to take place in the first 2 weeks in May;
- the Delivery Strategy is on target to be delivered in June this year;
- following a comment from **Redacted** on milestone 6 (page 16) where **they** asked for clarity on exactly what the 'analytics service' will provide **Redacted** agreed to set out a brief summary and send this to **Redacted** and **Redacted** for comment.

**Action: As part of the discussion on Phase 2 Status Programme Board Update on what the Phase 2 'analytics service' will provide, Redacted to provide Redacted and Redacted a brief summary of the steps which will take us that point to enable clearer understanding (Milestone 6, page 16 of slidedeck)**

#### **5. Delivery Strategy Update (Redacted)**

**Redacted** provided members with an update on this item using the slidedeck provided which sets out the approach to delivery of the Standard GP dataset under Phase 2. The following points were noted:

- the version of the Strategy, tabled at the last meeting, was shared widely and has received comments from a number of stakeholders;
- the Strategy will be delivered in 3 phases and the replacement of GPES will not be possible until Stage 3 has been completed and a service is in place where data is flowing to NHSD to enable it to meet national requirements.

## 6. Review of Minutes and Actions (Redacted)

Minutes of the meeting held on 28 March 2018 were reviewed by members and agreed as an accurate record.

Members reviewed the open actions table and agreed that actions A98, A101, A102, A104, A105, A107, A110, A112, A113 and A114 could be closed - *please refer to the previous minutes for any detail on these actions.*

## 7. Any Other Business (All)

None.

Open actions table		
<p><b>24/01/2018</b> <b>A97</b></p>	<p>Redacted to present a paper to the Board on the principles discussed with the Profession.</p> <p>Update - agreed to defer this action to next meeting where a summary of the engagement and the key principles discussed will be shared with board members on 4th June</p>	Redacted
<p><b>07/03/2018</b> <b>A103</b></p>	<p>Redacted to get approval for the approach with the Atos CCN notice period from Redacted and Redacted .</p> <p>Update - Redacted to provide feedback to Redacted . Action transferred to Redacted .</p> <p><b>Redacted followed up with Redacted but there was no further feedback – confirm with Redacted if action can be closed.</b></p>	Redacted
<p><b>28/03/2018</b> <b>A108</b></p>	<p>Following comments from Redacted about the approach to creating a smooth transition, it was agreed that Redacted would provide an update on the phase 1 transition plan for the next meeting.</p> <p>Update – due to time constraints in this Board, an update will be provided in the next meeting. <b>Included on agenda for 4th June</b></p>	Redacted

<p><b>28/03/2018</b> <b>A109</b></p>	<p><b>Redacted</b> to look at operational planning around transition to GPES Uplift</p>	<p><b>Redacted</b></p>
<p><b>25/04/2018</b> <b>A115</b></p>	<p><b>Redacted</b> to take on Board members comments on Key Considerations for a Decision on Step 2 (GPES Uplift) for the next meeting.</p> <p><b>Included on agenda for 4th June</b></p>	<p><b>Redacted</b></p>
<p><b>25/04/2018</b> <b>A116</b></p>	<p>As part of the discussion on Phase 2 Status Programme Board Update on what the Phase 2 'analytics service' will provide, <b>Redacted</b> to provide <b>Redacted</b> and <b>Redacted</b> a brief summary of the steps which will take us that point to enable clearer understanding (Milestone 6, page 16 of slidedeck)</p>	<p><b>Redacted</b></p>

<b>GP Data Implementation Project Board Decisions</b>		
D1	A decision was made to approve the terms of reference (subject to the correction identified in action 9).	20 <sup>th</sup> May 2016
D2	A decision was made that the working assumption for the business case is that patient consent will be handled in a central platform, rather than at practice level.	20 <sup>th</sup> May 2016
D3	A decision was made to approve procurement with 3 <sup>rd</sup> party suppliers to support VfM comparisons on options developed in the business case.	20 <sup>th</sup> May 2016
D4	A decision was made to approve in principle a separate feed of aggregate data for payment purposes.	14 <sup>th</sup> September 2016
D5	A decision was made to endorse Tolerance Exception Report 1	14 <sup>th</sup> September 2016
D6	A decision was made to endorse OBC	19 <sup>th</sup> October 2016
D7	A decision was made to endorse contingency option 2b	01 <sup>st</sup> March 2017
D8	A decision was made to endorse Procurements Approach for GPES Uplift	05 <sup>th</sup> April 2017
D9	A decision was made to endorse the RACI process for the GPES Uplift requirements	05 <sup>th</sup> April 2017
D10	GP Data for Secondary Uses Revised OBC and FBC approved ahead of submission to the Investment Committee.	15 <sup>th</sup> November 2017
D11	Schedule 14 approved by the board.	06 <sup>th</sup> December 2017
D12	The board approved the ATOS CCN.	24 <sup>th</sup> January 2018

D13	The Board agreed the approach to the Standard GP dataset development.	24 <sup>th</sup> January 2018
D14	The board accepts the conditions of the approval of the GP Data for Secondary Uses combined revised OBC and FBC.	07 <sup>th</sup> March 2018
D15	Board endorsed the programme's approach to the Atos notice period (written notice at the programme's discretion). This endorsement had a caveat that approval would also be obtained from <b>Redacted</b> and <b>Redacted</b> .	07 <sup>th</sup> March 2018
D16	The board approved the risk and reward model for Schedule 15.	07 <sup>th</sup> March 2018

GP Data Interim Strategy Board Assumptions		
A1	Seeking a direction for an extract and the SCCI process will remove the requirement for the current practice authorisation model (stage 1 and stage 2).	19 <sup>th</sup> January 2017
A2	QOF will continue for at least the next two years.	19 <sup>th</sup> January 2017
A3	DSP MVP 1.0 will not be available before March 2019 and will contain functionality to meet the GP Data for Secondary Uses requirements (informal confirmation provided by <b>Redacted</b> )	01 <sup>st</sup> March 2017
A4	Delivery of contingency option will be done in such a way that it can be consumed by the DSP	01 <sup>st</sup> March 2017